

Gothenburg Research School of Health Engineering

Guidelines for travel grant application

Introduction

As a GRSHE student, you have the opportunity to apply for travel grants to attend scientific conferences and showcase your work through a poster or oral speech. Each student is eligible for a single grant during their Ph.D. studies, with a maximum amount of 20,000 SEK.

Please fill in the second page of this file and send it to the coordinators of the research school. Also, attach proof of abstract approval from the conference.

Applications can be submitted any time during the year but not later than one month before the planned date of travel. Please include your supervisors in c.c. of the email so that we know that they are informed of the application. The application will be reviewed by the GRSHE steering group, and the applicant will be informed as soon as possible.

Detailed instructions for payments will be provided together with the grant decision.

Application for travel grant application - GRSHE

Description of the travel:
Relevance for the PhD study:
Budget ^a :
Amount applied for from GRSHE: (Max 20,000 SEK)

^aRegarding the budget:

In the budget, you approximate the costs for your travel. Include flight/train/bus tickets, hotels, and conference/course fees. You cannot get money for food, but you can get money for traktamente. Approximate the cost for traktamente and add it to the budget.

When you have been approved for the travel grant, you book travel and hotels according to your University's policies, e.g., through the travel agency of your own University. After your travel, your economist collects all invoices/bills/costs and the cost for traktamente that you have received from your own University and sends an invoice on all costs that belongs to the travel (hotel, flight, busses, conference fee, etc., + the cost for traktamente) to GRSHE economist at SA. More info will come when you are approved the grant.